

How The SEND Process Works At Tarbiyyah Primary School

SEN Support

- We at TPS have identified or have become aware that your child needs extra support with their learning, development or their well-being. A Primary Initial Assessment is completed by the class teacher.

What will happen now?

- The SENCo, class teacher and teaching assistant will put in additional support, and or the use of resources to aid their learning.
- SENCo may observe the child, especially if they are in Early Years.

How?

- Teaching is altered to suit and meet the needs of your child.
 - Learning opportunities are adapted to meet their needs, and providing suitable challenge.
 - The classroom environment is adapted to suit your child.
 - Interventions are put into place to address and provide precision teaching, and support in their area of needs.
 - TA support is given more frequently, as well as pastoral support.
 - A TIP may be drawn up to identify specific targets and outcomes.
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How is progress monitored?

- Against the National Curriculum levels.
- By using assessment as a continuous process throughout: **Asses- Plan-Do-Review** (APDR)
- Intervention support is evaluated weekly, and targets are reviewed at the end of the intervention.
- TIP's are reviewed every half a term.
- Parents are informed of their child's progress in parent meetings.
- Parents receive copies of their child's TIP's
- SENCo, teachers and teaching assistants discuss and review progress every half term.
- Observations.

My child has not made good progress. What happens now?

- SENCo will discuss with you, the parents, about making referrals to an external agency for additional support such as speech and language therapy, occupational therapy or specialist teaching service.
- After a referral is made, your child will be seen by the agency usually within 8 weeks.
- They will write a report on your child's assessment; needs and recommendations that we would need to incorporate in school, so your child can make progress.

How is progress monitored now?

- Against the National Curriculum levels.
- By using assessment as a continuous process throughout: **A-P-D-R**.
- Intervention support is evaluated weekly, and targets are reviewed at the end of the intervention.
- TIP's are reviewed every half a term.
- Parents are informed of their child's progress in parent meetings.
- Parents receive copies of their child's TIP's.
- SENCo, teachers and teaching assistants discuss and review progress every half term.
- SENCo can be contacted at anytime.

My child is still not making significant progress. What can we do now?

- A meeting will take place between parents, your child, SENCo, and other staff that are part of your child's TIP and external agencies.
- At this meeting short term targets will be discussed and set for your child.
- These would need to be agreed upon and signed.

How is progress monitored now?

- The TIP is reviewed regularly with parents, teachers, external agencies- at least once a term. At these meetings we will be able to discuss your child's progress, their targets and the support/interventions will be assessed and evaluated based upon these targets.

We have now come to a stage where my child is not making progress, despite everyone's efforts. What can we do now?

- From September 2014 Statements have been replaced with Education, Health and Care Plans. These EHCPs have the same legal status as Statements.
- Your child is recognised as having 'significant and enduring' needs that will need to be provided for over the long-term. The EHCP is a legal document that states what must be provided for the child by the school that the child attends.

What will happen now?

- A meeting will be held with parents, school and external agencies to discuss the need for an EHCP. The SEN Service will ask people working with your child for their view of their needs. Your request will be decided by a group of people from health, educational psychology service, schools and the SEN Service.
- If your request is agreed, you will have a decision within 6 weeks. SEN will ask people working with your child/young person for their view of their needs. Once the assessment has begun you should receive your child's EHCP within 20 weeks.
- This is then a legal document and the school and other agencies must put in place its recommendations.
- EHCP's must be reviewed every year by parents, school and any professionals involved. This is called an **Annual Review**. The results of this review must be sent to the Local Authority.
- Parents are invited to review meetings with teacher and SENCO at least every term.
- Teachers, TA's, SENCo meet regularly to discuss your child's progress and interventions/support.