

Tarbiyyah Primary School

Class Dojo Policy

Date: September 2023

Prepared by: Headteacher

Agreed with: Chair of Trustees

To be reviewed and updated: September 2024

Class Dojo Policy

What is Class Dojo?

Class Dojo is a digital classroom management tool designed to help our teachers improve pupil behaviour and communicate more effectively with parents. It connects teachers with our parents to build amazing classroom communities. Class Dojo is a great way for parents to see in real time how their child is doing in school. No more - "What did you do at school today?" "Nothing" Teachers award dojo reward points for things such as good homework, participating in class, staying on task, completing good work, following rules and school values. Teachers can use a tablet or computer to give points throughout the school day. Each pupil's points can be displayed via a smart board, and parents, via their app, can see these. Teachers can communicate with parents on a 1:1 messaging service or via the class page where general class messages and weekly homework can be shared or via the whole school page.

Aims

We aim to:

- Establish more effective communication links with parents.
- Use this platform as a positive behaviour management tool
- Ensure all users use Class Dojo responsibly (including school staff and parents)

Legal Framework

This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- Equality Act 2010
- Data Protection Act 2018
- The General Data Protection Regulation (GDPR)

This policy operates in conjunction with the following school policies:

- Homework Policy
- Behavioural Policy
- Communication Policy

Behaviour

Pupils can gain positive dojo points for many behaviours including:

- Helping others
- Praying with the best of manners
- Staying on task
- Teamwork
- Participating
- Trying hard

Positive points will also be awarded for demonstrating the school's core values (PERKS):

- ❖ Patience
- ❖ Excellence
- ❖ Resilience
- ❖ Kindness
- ❖ Sharing

The dojo system runs alongside our behaviour policy. During Monday assembly the class with the highest number of points collectively win the title for 'Dojo Winners' and the individual with the highest number of points achieves 'star of the week.'

Teachers may also give negative dojo points to any child choosing not to follow rules. Parents will receive this as a notification on their app along with an indication of the behaviour which led to the negative point. Parents are expected to discuss this with their child and reflect on the situation, focusing on how their child can learn from the experience.

Communication

Class Dojo includes a messaging service which is a great way for teachers and parents to contact each other instantly. Teachers will aim to respond to any messages during the school day, however anything urgent needs to be communicated to the school office as class teachers will not be able to pick up messages during teaching time.

All teachers using Class Dojo have set a 'quiet hours' on their page. This means the teacher may not read or reply to messages out of the designated hours. Quiet hours are between 4:30pm and 8.00am weekdays and all weekends and holidays. Any parent messages will be responded to by the teacher within 2 working days.

The Class Story gives you a 'Face book style' timeline to see what activities have been going on in the classroom on a regular basis. Teachers post updates on their class page such as homework, reminder posts about specific activities, pictures of interesting learning experiences and other important class events such as trips or assemblies. In addition, celebrations of work will be shared either individually to parents or via the class page.

Maintaining Positive Relations

Parents and members of staff need to uphold the best of manners while communicating on Class Dojo. Users are reminded to read their message before sending, making sure it comes across respectfully. The school abides by a 'zero tolerance' policy and any form of communication which may cause the recipient distress will be taken extremely seriously. Any individual found not to abide by the policy will be issued a warning. Furthermore, if a similar incident is recorded, they will be removed from Class Dojo until further notice. Adding them back on will be at the discretion of the headteacher.

Monitoring & Review

This policy will be reviewed annually by the headteacher.

Any changes to this policy will be communicated to all members of staff, parents and trustees.